

# QSL Direct Quick Guide



## ACTIVATING YOUR ACCOUNT

Once your Grower Pricing Agreement (GPA) has been processed and activated by QSL, you will receive a confirmation email from the QSL Direct team with instructions on how to access your new online QSL Direct account.

This email will include your QSL Direct username, as well as a link to establish your new account within QSL Direct. See below for a sample activation email:



Dear Joe,

Welcome to the QSL Direct portal. Your access to the portal will give you the ability to view and/or manage your ABN's pricing orders, pool nominations and payment details with QSL. If you're associated with multiple ABNs, these will become visible in the QSL Direct portal as a Grower Pricing Agreement for each ABN is executed.

Your username is: MKY12345

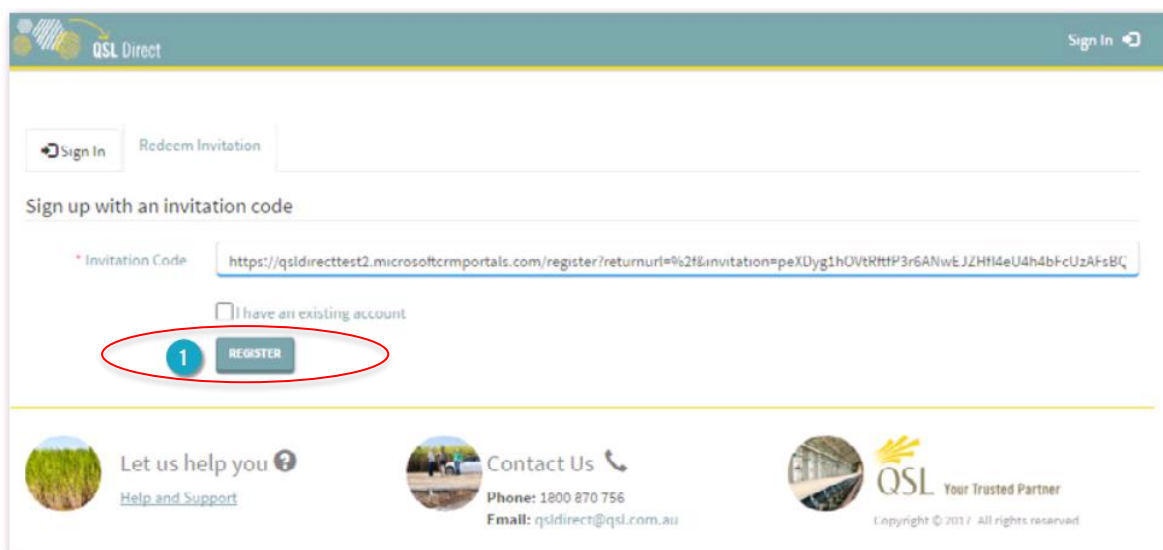
← Your username

The link to activate your new account

To access the portal for the first time, you'll need to signup with an invitation code. When you click this link, a screen will appear with the invitation code automatically populated. You'll just need to click the "Register" button. <https://qslirecttest2.microsoftcrmportals.com/register?returnurl=%2f&invitation=eqRTmM%2B0J0Xy47Q%2B4XjZ4G6W7%2Fz87blAWF9yP7YOr0%2FnAdP0u42ZR5kalqP4PJ6TyQ%2FNbfsIE81nYOzGWU%2FitO78cDapFI5Sv42d6EitOvVsB0KIDEUM50rGnpUPMfwnBnshHIXzQBjNboKWuqEEfaoipejDc7F96TSQfjNB4%3D>

You'll then be taken to a new screen and prompted to enter your username (see above). You'll be prompted to set your password which must be a minimum of 8 characters and contain at least one number, one uppercase letter and one lowercase letter. Once you have entered your username and password, click "Register".

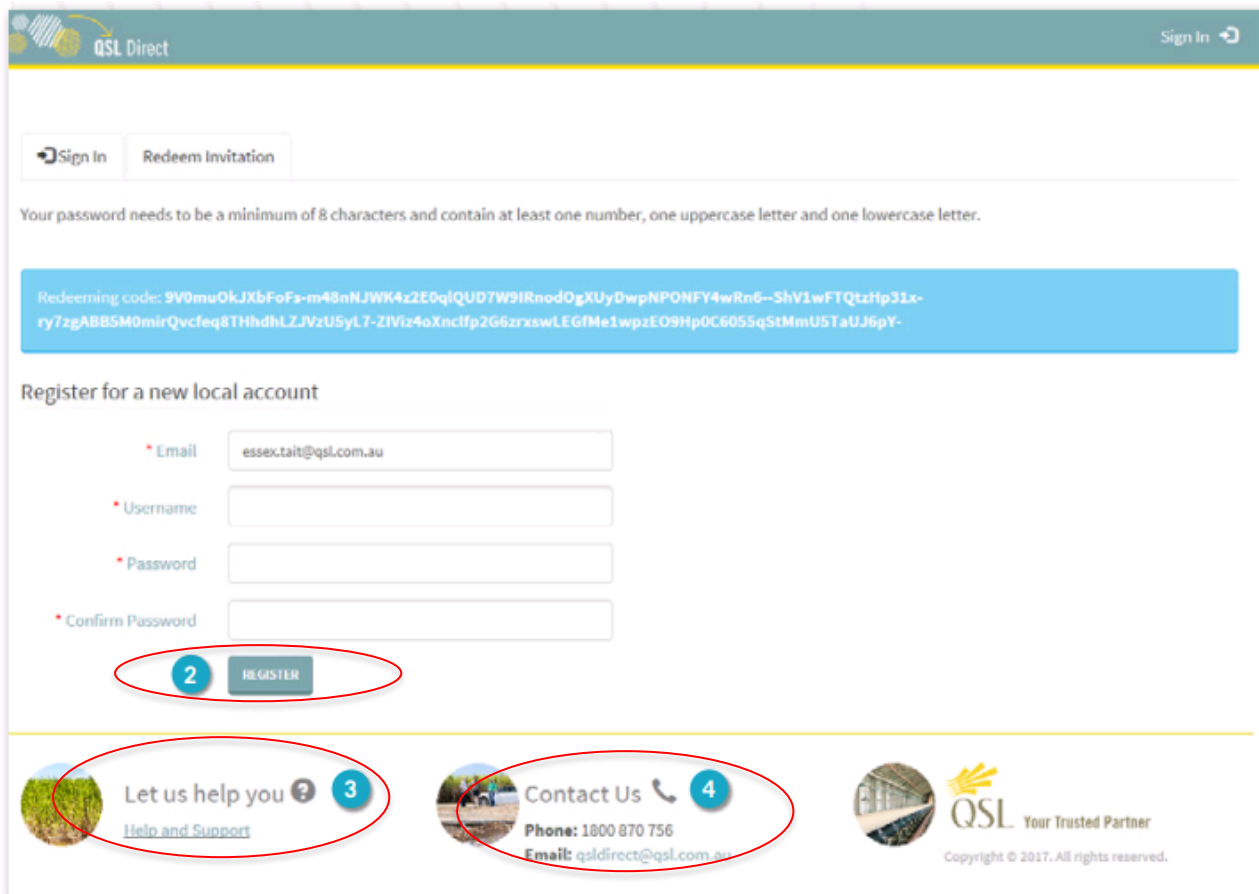
To activate your QSL Direct account, click on the link within this email. This will open the following page:



1. Click on the **Register** button to redeem your invitation code and enter QSL Direct.

Need more information or support? Call the QSL Direct Helpline on 1800 870 756.

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**2.** You'll be taken to a new page, pictured above, where you will be prompted to set your password. This password will be used each time you want to log in to your QSL Direct account and must be a minimum of **eight characters and contain at least one number, one uppercase letter and one lowercase letter**. Once you have entered your username and password, click on the **Register** button. You should now be able to enter your QSL Direct account.

If you encounter trouble at any stage during this process, help is available by using the following links found on the bottom of every QSL Direct page:

**3. Help and Support** provides information on key aspects of QSL Direct, including common tasks and frequently asked questions.

**4. Contact Us** allows you to contact the QSL Direct team. If you are viewing the page on your phone, clicking on the phone number listed will automatically dial the QSL Direct Helpline (1800 870 756). Clicking on the email address will open a new email form so you can email your query to the QSL Direct team.

**YOUR NEXT SIGN-IN:** You can access QSL Direct in the future by typing the following address into your internet browser (e.g. Internet Explorer, Chrome): <https://qsl@direct.qsl.com.au>. To help speed up future access, we recommend you save this page as a 'favourite' within your browser.

The next time you visit the site, you'll sign-in using your username, password & the six-digit security code that will be sent to your nominated mobile phone.